



## Information to employers

MSB (Swedish Civil Contingencies Agency) maintains preparedness for international and national emergency and disaster response operations. The first overseas operation was carried out by MSB's predecessor, Swedish Rescue Services Agency in 1988 after the earthquake in Armenia. Areas that MSB operates in are, for example, mine action, humanitarian aid operations and civilian crisis management. The UN and EU are among those who request MSB support. Being deployed on an MSB mission provides, in many cases, an opportunity for competence development that individuals on the Field Staff roster can find useful in their everyday jobs.

### Requests for support

An operation usually begins when MSB receives a request for support from, for example, the UN or the EU. MSB assesses whether to proceed with the request. If a decision is made to proceed, then an HR officer at MSB will contact those on the roster matching the criteria specified in the request and ask if they are available for deployment. Often this can be at very short notice and therefore MSB usually needs to know the deployment availability within anything from two to 24 hours. The deployment often takes place within one to two weeks, but response time may also be shorter. Operations vary in length but are typically from three months to a year.

NB: An availability enquiry does not always mean that an operation will take place. Sometimes operations are cancelled due to a worsening security situation or other reasons. When the UN or the EU request support a nomination process takes place, during which the requesting organisation determine which individual is best suited for the task. The fact that individuals registered on the roster notify MSB of their availability for an operation does not automatically mean that they will be employed. In order for MSB to consider a notification of interest, it is desirable that the people in question are granted leave by their employers should they be selected at the end of the nomination process. However, MSB recommends taking no irrevocable actions (such as a formal leave application) until the final selection has been confirmed.

### Mission

Once deployed, field staff are temporarily employed by MSB and insured through the Swedish Administrative Services Agency during their employment.

### Training

Everyone registered on the roster must undergo MSB's introductory training programme and in addition, specialized training courses can be offered. Courses vary in length from three to 14 days. On average, there is one training event per year but this can vary depending on the specific competency profile of the individual on the roster. During training courses, remuneration of SEK 1400 per day is paid to participants.

## **Dialogue with you as an employer**

For MSB, it is important that there is an understanding between those registered on the roster and you as an employer, that someone who is on the Field Staff roster is expected to be available to MSB operations at short notice.

MSB encourage people on the roster to have a regular dialogue with the employer regarding the possibility of taking part in an operation. If you as an employer know there is a certain period during which you cannot grant a leave of absence, it is important to discuss this your employee to make sure that the person can keep her or his availability for MSB operations up to date on MyPages.

Read more about MSB operations on: [www.msb.se/en](http://www.msb.se/en)